

MOPACA Board/Officer Meeting Minutes 10/11/2018

Participants: Steve Rush, Britt Hasselbring, Beverly Stock, Patti Jones, Dian Rogers, Sharon Heimes

Meeting was called to order at 8:04pm

1. Patti Hasselbring presented an overview and tutorial on the new website. The first highlight was the ability of members to edit their own profile by clicking on their name at the top of the page. In addition to editing farm information is the ability to set privacy options and include pictures. Profile information is included in the member directory. She then led us through all the pages of the website. Some information (ie member directory) can be accessed multiple ways.
2. Secretary report- Dian Rogers presented the corrected minutes from the September meeting. Patti moved to accept the minutes as submitted. Sharon seconded and the motion passed unanimously.
3. Treasurers report- Patti had distributed the current treasurer report by email prior to the meeting. There were no questions or discussion. Dian moved to accept the treasurer's report as submitted. Britt seconded and the motion passed unanimously.

Patti had also distributed the Proposed budget for 2019. Included in income was a transfer of \$6,000 from the money market account. Patti indicated that while included in the budget, no transfer has been needed in the past 2 years. Discussion ensued and it was agreed that the money market funds should be used for education, especially to help members attend educational seminars.

Britt and Patti discussed how important attendance at neonatal seminars is for all breeders. Attendance may need to be limited based on the hosting farm. This in turn may prompt the need for MOPACA to sponsor more than one neonatal seminar depending on interest.

Sharon questioned the line item expense for "volunteer recognition". Neither Steve nor Patti had ever seen this money used in the past even though it is always included in the budget. Patti is going to remove it from this proposed budget. With that one change, Britt moved to accept the proposed budget. Beverly seconded and the motion passed unanimously.

4. Event Coordinator Agreement- Patti had distributed the proposed agreement prior to the meeting soliciting suggestions and corrections. All agreed that the changes Steve had suggested were appropriate. Sharon expressed concern about the wording that this agreement was a "binding contract". Steve agreed and Patti will change it to say this is an "agreement". This will avoid the need to have a lawyer review it. Also it was agreed to remove the last paragraph which referred to the possibility of hiring an event coordinator. If this happens, we agreed, the document would need to be reworked. Patti will make the changes and redistribute to Board/Officers. Upon approval she will send it to Brett and Lisa Villeneuve to sign as the MIAS 2019 coordinators.
5. Newsletter- Beverly will be responsible for overseeing the fall/winter newsletter before the end of her term. In addition to the usual articles (featured farm, etc) election information will be included.

6. Old business- the revised Administrative Manual has been uploaded to the new website. The revised bylaws will be included in the upcoming ballot for member vote. It was discussed and agreed that members should receive a copy of the proposed bylaws to read without showing the exact changes to keep it simpler.
7. New business- Memberships- Discussion about the October 1 deadline for renewals in order to get member discounts was discussed. Patti began by reviewing that this had been discussed in April and May. It is important that memberships are renewed in a timely manner in order to provide the needed working capital. Also some members are waiting until after Jan. 1 to renew in order to pay a half year amount but still getting full discounts. Sharon then offered that this creates a two tiered system where members who are renewing are not treated the same as new members who join after Oct. 1. After a lengthy discussion from all members present, Steve asked Sharon to draft a proposal to modify the current system and present it for discussion at the next board meeting.

Election- the need to find candidates to run for open offices (president, secretary, board member) was discussed. Clarissa Wisner has expressed interest in the board position. The membership committee will pursue other possible candidates.

Steve will pursue with Patty Hasselbring adding a "resources" area in the website where members and non-members could go to find alpaca related resources such as hay providers, shearers, etc.

Meeting was adjourned at 10:11pm

Respectfully submitted

Sharon Heimes